

**CORRECTIONS STANDARDS AUTHORITY**

600 Bercut Drive  
Sacramento, CA 95811  
916-445-5073  
[www.cdcr.ca.gov/Divisions\\_Boards/CSA](http://www.cdcr.ca.gov/Divisions_Boards/CSA)



April 18, 2011

CHIEF PROBATION OFFICERS, JUVENILE DETENTION FACILITY MANAGERS  
STATUS OFFENDER REPORTERS & FEDERAL MINOR REPORTERS

Annual Survey

Juvenile Justice and Delinquency Prevention Act & Welfare and Institutions Code §207

The Corrections Standards Authority (CSA) monitors California's compliance with the core requirements of the Federal Juvenile Justice and Delinquency Prevention Act (JJDPA)<sup>1</sup>. Part of compliance monitoring for the Deinstitutionalization of Status Offenders core requirement includes collecting data on status offenders and federal minors detained in juvenile facilities. This mailing explains the documentation required from facilities for monitoring purposes and includes necessary forms and instructions for completing them.

**ALL FACILITIES:** Each facility must complete a **2011 Detention of Non-Delinquents in Juvenile Detention Facilities Annual Survey**. Please complete this form, indicating whether or not status offenders and/or federal minors may be held in your facility. **Please return it to the CSA by June 1, 2011. A separate annual survey must be completed by each juvenile detention hall and camp, whether or not status offenders or federal minors are held.** The following reports may be required in addition to the Annual Survey above:

**Status Offender Detention Report:** If your facility holds status offenders in secure detention, you must complete a *2011 Status Offender Detention Report* for each minor held<sup>2</sup>. As you know, status offenders may only be held in a secure detention facility under the circumstances delineated in the JJDPA and WIC §207. Dependent minors (as per WIC §300) must **never** be held in secure detention, as per both federal and state law. **Please note:** the 2011 Status Offender Report has been streamlined for ease of data submission; let CSA staff know if you have any questions regarding this form.

**Valid Court Order (VCO) Exception Checklist:** If your facility detains WIC §601 wards (post-disposition) for contempt of court, a *Valid Court Order (VCO) Exception Checklist* must be completed and submitted along with the *Status Offender Detention Report* form. Please see the enclosed instructions for further information.

**Federal Minor Detention Report:** Counties that hold minors for the federal government must complete the *2011 Federal Minor Detention Report* for each minor held. In cases where a minor has completed the 602 process (and/or disposition), the **federal hold time to be reported to the CSA begins when the 602 detention ends.**

Status Offender, VCO and Federal Minor Detention Reports are due to the CSA on the 10th of the month following the minor's release from custody. The CSA will not disclose the names of the minors reported by counties on these forms. Instructions for each of these forms are also enclosed. The forms and instructions may also be downloaded from our website:

[http://www.cdcr.ca.gov/CSA/FSO/Status\\_Offenders.html](http://www.cdcr.ca.gov/CSA/FSO/Status_Offenders.html)

If you or your staff have any questions, please contact Peg Symonik at 916.323.9704 or [peg.symonik@cdcr.ca.gov](mailto:peg.symonik@cdcr.ca.gov). We appreciate your continued assistance in gathering accurate and pertinent information in a timely manner.

Sincerely,

A handwritten signature in blue ink, appearing to read "Gary Wion".

Gary Wion, Deputy Director  
Facilities Standards and Operations Division  
Enclosures

<sup>1</sup> Pub. L. No. 93-415 (1974), 42 U.S.C. 5601. For more information on the JJDPA and compliance monitoring, please visit:  
<http://www.ojjdp.ncjrs.gov/compliance/index.html>

<sup>2</sup> Welfare and Institutions Code (WIC) Section 207 requires counties to submit monthly status offender detention reports to the CSA.